

**PACIFIC GROVE TEACHERS ASSOCIATION/CALIFORNIA
TEACHERS ASSOCIATION/NATIONAL EDUCATIONAL
ASSOCIATION-RETIRED
BYLAWS**

ARTICLE I - NAME

The name of this Association shall be the Pacific Grove Teachers Association / California Teachers Association / National Educational Association-Retired (PGTA/CTA/NEA-Retired)

ARTICLE II - AFFILIATES

PGTA/CTA/NEA-Retired shall be the local affiliate of the California Teachers Association / National Educational Association-Retired (CTA/NEA-Retired) and provide services to retired members of PGTA.

ARTICLE III - PURPOSE

This association shall be dedicated to promoting the well-being of retired, certificated employees of Pacific Grove Unified School District. This shall include protecting medical benefits as provided for by the district; providing social contacts; means for maintaining open and current communication with the school district; and providing opportunities for promoting public education in addition to retirement issues.

ARTICLE IV - MEMBERSHIP

Section 1. Eligibility

Membership is open to certificated employees who retired as employee of Pacific Grove Unified School District and are members of CTA/NEA-Retired.

Section 2. Rights of Membership

Each member of PGTA/CTA/NEA-Retired shall have the right to vote and hold office.

ARTICLE V - OFFICERS

Section 1. Titles

The officers of the Association shall be President, Vice-President, Secretary and Treasurer. The offices of Secretary and Treasurer may be combined.

Section 2. Terms of Office.

Terms of office shall be for one year, beginning with the annual meeting in October. Officers may be reelected.

Section 3. President

The President shall call regular and special meetings of the Board of Directors; appoint, with the advice and consent of the Board of Directors, members of all standing committees unless otherwise provided for; serve as the spokesperson for PGTA/CTA/NEA-Retired; and fulfill such other duties as may be assigned by the Board of Directors.

Section 4. Vice-President

The Vice-President shall preside at meetings in the absence of the President; have all the powers and perform all the duties in the absence or incapacity of the President; and succeed to the office of President if that office becomes vacant before the end of a term.

Section 5. Secretary

The Secretary shall be responsible for keeping the records of the Association; shall assist the President with correspondence, including notices; and fulfill such other duties as may be assigned by the Board of Directors.

Section 6. Treasurer

The Treasurer shall keep the financial records of the Association; deposit dues and all income in a suitable depository; prepare a budget to be approved by the Board of Directors; disburse funds upon approval of the Board of Directors. The Treasurer shall report at the annual meeting and each meeting and fulfill such other duties as may be assigned by the Board of Directors.

ARTICLE VI - BOARD OF DIRECTORS

Section 1. The Board of Directors shall be comprised of the elected officers and three members at large.

Section 2. The Board of Directors shall meet at least two times a year or as needed. They shall meet at least 30 days before the annual meeting.

ARTICLE VII - NOMINATIONS AND ELECTIONS

Nominations for board officers and the three members at large shall be made at the annual meeting immediately preceding the election. Nominations shall be made by the Nominating Committee and self-nomination. Additional nominations may be made from the floor. Elections shall be by secret ballot. All members shall receive prenotification that the elections will occur. If there is but one candidate for an office, election for that office may be by voice vote.

ARTICLE VIII - MEETINGS

Section 1: Annual Meeting
PGTA/CTA/NEA-Retired shall have a minimum of one annual meeting. The Annual Meeting will take place in October at a place to be determined by the Board. Due notification will be mailed to each member 45 days prior to the meeting. All members may make motions and vote at this and all other called meetings.

Section 2: Special Meeting
A special meeting of the membership may be called by the Board of Directors. Notification of a special meeting shall be sent at least 30 days before the meeting.

ARTICLE IX -- BUSINESS AND FISCAL

Section 1. Fiscal
The fiscal year of PGTA/CTA/NEA-Retired shall be from September 1

through August 31 of the following year.

Section 2. Membership Dues

The dues of CTA/NEA-Retired shall be as set by the governance bodies of CTA/NEA-Retired. The local dues of PGTA/CTA/NEA-Retired shall be as set by the Board of Directors of PGTA/CTA/NEA-Retired and approved by the membership.

Section 3. Annual Audit

An annual audit shall be performed by a competent body recognized by the governance affiliates of PGTA/CTA/NEA-Retired and noted in the Treasurer's report at the Annual Meeting.

ARTICLE X - PARLIAMENTARY AUTHORITY

The latest edition of *Robert's Rules of Order* shall determine all questions of parliamentary procedure not covered by these Bylaws.

ARTICLE XI - AMENDMENTS

Section 1. Proposal

Amendments and revisions to these Bylaws may be proposed by a two-thirds vote of the PGTA/CTA/NEA-Retired Board of Directors.

Section 2. Publication

Proposed amendments or revisions must be published for the PGTA/CTA/NEA-Retired membership at least 60 days prior to the annual meeting.

Section 3. Adoption

Adoption of proposed amendments shall be by a majority of those members present and voting by written ballot at the annual meeting.

Section 4. Effective Date

Amendments to these Bylaws shall be effective upon approval by the CTA-Retired Board of Directors.